



## **CAFLI News**

**JANUARY 2017**

**HAPPY NEW YEAR 2017!**

### **Membership Renewal & Applications - THANK YOU!**

Thank you for renewing your [CAFLI](#) membership. We have received a growing spate of renewals and new personal and institutional membership applications since our last call for renewal. Thanks to Ning Han for her shout-out to our members, and our sincere thanks to longtime members and new-comers for your support of CAFLI.

CAFLI members enjoy discounted registration fees for the upcoming conference in Hangzhou. We hope that you will consider attending this exciting conference. It will not be successful without your participation.

New Institutional Members include the following:

Tulane University Law Library

University of Minnesota Law Library

University of Hawaii William S. Richardson School of Law Library

### **CAFLI Webmaster**

CAFLI longtime Webmaster, Amy Jiang, Coordinator of Library Technology & Assistant Professor at University of La Verne in Los Angeles, CA, will be stepping down from administering our website. Amy has been helping CAFLI with maintaining its virtual presence and archiving our institutional memories of

past conferences since the website inaugurated, and continued in that capacity even when she was no longer a law librarian. Our sincere thanks to Amy as we wish her the best.

We are fortunate to have [Linda Wen](#), Associate Law Librarian of American University, stepping in to assume the role as our webmistress. Thank you, Linda, for joining CAFLL and ensuring a seamless transition of the management of the [CAFLL website](#).

## Member News

We would also like to share the good news about our Executive Board member, Alex Xiaomeng Zhang, Senior Associate Librarian at University of Michigan Law Library. Alex has joined CAFLL past co-chair, Sergio Stone, at Stanford Law Library, assuming the position of Head of Public Services.

## 2017 Hangzhou Conference Update

Planning for the June 2017 conference to be held in Hangzhou, China, is underway.

Please check CAFLL [website](#) for more up-to-date information.

### Conference Registration Fees:

Early-bird registration fee: \$300 (members); \$400 (non-members)

- Registration deadline: February 28, 2017

Regular registration fee: \$350 (members); \$450 (non-members)

- Registration deadline: March 15, 2017

### Conference Registration Form

To register for the Hangzhou conference, please complete the registration [form](#) and with payment, send to the following:

**CAFLL, P.O. Box 1231, Olney, Maryland, 20832**

### Conference Hotel:

Hangzhou [Lakeview Hotel](#) ([杭州望湖宾馆](#)).

Special room rate: 650 yuan (approximately \$100) a night, single/double room (including one breakfast)

Deadline for reservations: March 20, 2017 (Beijing Time Zone)

## Hotel Reservation

To receive the special rates, you must follow the [procedures](#) below to make a room reservation before March 20, 2017:

1. You must first register as a conference attendee at this site:  
<http://www.lawlib.zju.edu.cn/cafl2017/english/> (Click on Registration)  
(Note: this step is necessary after you have sent in your paper Registration Form and payment)
2. Once your registration is processed, you will get a confirmation email from the Chinese organizer. It takes 1-2 days for approval after you register online. However, from Jan. 20 to Feb. 24, it may take up to 4 days for approval/processing due to the organizer's winter break.
3. You will need to log in on the above site, click up **Sign Up** button, and you will be able to see a **Hotel Information** link;
4. Click on that link and you will be able to indicate your room preferences; in the Comments box, you can record your arrival/departure dates and any special requests. If no arrival/departure dates are selected, it is assumed that you will check in on May 31 and check out on June 3;
5. Click on Submit to finish the hotel reservation. Print out the information for your record.
6. When you check in at the hotel you will be asked to present an ID and payment method (cash or major credit card).

Please email Mr. Xiang Chen at [chxzu@126.com](mailto:chxzu@126.com) if you encounter problems.

### Important:

Attendees please complete **BOTH** the print registration [form](#) provided by US CAFLL organizers for conference registration, as well as the online registration [form](#) provided by the Chinese CAFLL organizers to ensure hotel reservation at the discounted conference rate.

### Passport and Tourist Visa Information:

To expedite the process, conference registrants may apply for a tourist visa to attend the CAFLL Hangzhou conference and consider using a visa application service. Please check with the overseas students and visitors' office at your institutions for additional information and recommendations. Please allow time for passport and visa processing and delivery.